



For RMM use only

TOPS

List

File

Date: _____

Initials: _____

Owner Data Form

PLEASE EDIT AND RETURN

1) Account Number*:	_____
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2) Mailing Address / Billing Address:	
Owner Name(s)*:	_____
Mailing Address:	_____
City, State Zip	_____

3) Change of Mailing Address (if different from Above Address):	
Owner Name(s):	_____
Mailing Address:	_____
City, State Zip:	_____

4) Email Address*:	_____		
5) Contact Number*:	() _____	6) Work Phone:	() _____
7) Fax Number:	() _____	8) Cell Phone:	() _____

9) Is this Property your Vacation Home? Yes No What months do you live here? _____

If yes, Property phone Number (if different from above): _____ () _____

****For seasonal changes of your address please contact our office each time you wish it updated. Thank you ☺**

10) Is this Property a Rental? Yes No

If yes, Local Contact/Management Name: _____ Phone: _____

Tenant Name: _____ Tenant Phone: _____

11) Do you own more than one property in this Association? Yes No

If yes, Unit(s) # _____ or Physical Address _____

12) Are you interested in volunteering time for your Association? Yes No

13) I agree that my contact information may be included in an owner directory to be distributed to other owners in my community

Yes No

Signature: _____

Please remember to complete this box! ⬆

January 2016

Please mail or fax this completed form to:

• c/o Red Mountain Management

P.O. Box 30730 • Mesa, AZ 85275-0730 • (480) 641-6300 office • (480) 664-1603 fax